LIBERTY UNIVERSITY POLICE DEPARTMENT

Chief of Police

Col. Richard D. Hinkley, B.S.

Liberty University Police Department (LUPD), located in the southwest corner of Green Hall, provides 24/7/365 full service protection by Police and Emergency Services personnel to all properties owned and/or controlled by the University. Liberty University Police Officers are duly sworn with full law enforcement powers and responsibilities, similar to employees of a local police department or sheriff's office. The officers are trained at Central Virginia Criminal Justice Academy and receive additional in-service and specialized training in first aid, firearms, defensive tactics, legal updates, cultural diversity, human relations, sensitivity issues and criminal investigations.

University Police share concurrent jurisdiction with the Lynchburg Police Department for properties owned or controlled by the University and other properties agreed upon. University Police offer assistance to the city Police when requested. University Police Officers are responsible for the full range of public safety services, including, but not limited to, all crime reports, investigations, medical emergencies, traffic accidents, enforcement of laws about underage drinking, controlled substances, firearms and other weapons and all other incidents requiring police assistance. In an effort to assist in combating crime, University Police share information on arrests and serious crimes with all surrounding police agencies.

LUPD can be contacted by phone at (434) 592-7641 (non-emergencies) or (434) 592-3911 (emergencies). Additional information is available online at http://www.liberty.edu/lupd.

Public Safety Services

LUPD provides several service-oriented functions to the University community consisting of more than 20,000 students, faculty, staff and visitors on campus during any given day. Officers are equipped with two-way radios as they patrol campus in marked and unmarked vehicles. University Police responsibilities range from responding to medical and fire emergencies, conducting criminal investigations to facilitating an on-campus safe ride program during hours when the campus transit system is not in service.

LUPD works in conjunction with LU Student Affairs to facilitate Operation Identification. This is a nationally recognized identification system in which students engrave an identification number on personal property items kept on campus, such as bicycles, computers, radios, stereo systems, etc. Operation Identification has been proven effective in the recovery of stolen items and is offered at no cost to the student.

LUPD provides, upon appointment and a nominal fee, Fingerprinting Services for Liberty University students, employees and their families for a small fee.

LUPD is proud to offer classes in firearms, range safety and NRA's "Refuse to be a Victim" to students, employees and their families free of charge.

Extensive efforts are made to create a campus environment that fosters personal safety, property security, and learning for all members of the University community. Always remember “if you see something, say something”, reporting anything that looks out of the ordinary or suspicious to LUPD immediately.

Active Threat Training and Emergency Preparation

LUPD offers monthly Civilian Response to Active Shooter Events (CRASE) training sessions (2 hour) for Liberty University staff/faculty/students to continue the goal of Emergency Management Preparedness Critical Incident (EMPCI) implementation campus wide.

Global Travel Security Coordinator

LUPD meets with Trip Leaders to provide security briefings prior to departure on all LU Send, LU Serve and Study Abroad travel. LUPD offers training to include roundtable scenario discussions to prepare trip leaders for emergency response in a crisis situation and the proper procedures for managing incidents while abroad. This also includes equipping travelers with basic knowledge of self-defense and first aid.

Emergency Notification System

Liberty University has implemented the Campus Alerting System. This system allows all University constituents to receive notification when an emergency situation occurs on campus. Messages can be transmitted to a cell phone, home phone, work phone or email address. Specific notification for emergency road closures, fires, school closings and severe weather are also features of this system.

Register your contact information online at http://www.liberty.edu/lupd.

Campus Crime Report

Liberty University fully abides by the Campus Security Act of 1990, the Higher Education Act Reauthorization of 2008 and the Violence Against Women Reauthorization Act of 2013. All of these enacted laws are designed to protect the communities of higher education institutions by ensuring that information concerning crime statistics, fire statistics, fire suppression systems and emergency information is readily available. This information is available to the Liberty University community online at http://www.liberty.edu/lupd or upon request at the LUPD office.

Automobile Registration

Students, faculty and staff members must register their vehicles through the online parking registration system at https://www.liberty.edu/myParkingDecal/. Once registration is completed, you will receive an email receipt. Print this receipt off and place it in the front windshield of your vehicle to act as a temporary parking authorization until you receive your parking decal. If it is the beginning of the school year, then your parking decal will be mailed to you, however after the school year begins, decals must be picked up at the LUPD front office or at a designated location to be announced. Watch the parking decal information page online at https://www.liberty.edu/index.cfm?PID=19238 for information on parking decal mailing.

Visitors must obtain a temporary parking hangtag in order to park on campus. These hangtags are available at LUPD or any number of secondary distribution sites across campus. For more information on the location of secondary distribution sites or traffic and parking regulations visit http://www.liberty.edu/lupd.

Liberty University Transit Services

Liberty University Transit Services operates a comprehensive transportation system that is designed to make the campus and the surrounding community accessible to students, faculty, and staff,
while reducing the dependency on single occupancy vehicles. This is accomplished through an efficient intra-campus transit system, a complete carpool program with park and ride and satellite parking programs, airport/train and bus station shuttle services, as well as partnerships with apartment communities to bring improved transportation service options to commuters.

Intra campus and off campus services operating by Liberty University buses can be tracked in real-time with estimated departures provided for every bus stop. The system can be accessed at http://liberty.prod.ridesystems.net/.

For more details regarding Liberty University Transit Services see http://www.liberty.edu/transit.

ID & Campus Services

ID & Campus Services is dedicated to connecting students to Liberty University via their Flames Pass ID card. Our office offers meal plan and Flames Cash assistance, lost and found, notary services, information desk, postage stamps, passport photos and BankMobile assistance. ID & Campus Services has extended night and weekend hours to better serve you.

**Flames Pass:** The Flames Pass is the key to a variety of services and activities both on and off campus. You can receive a Flames Pass by visiting ID & Campus Services with a valid government issued photo ID or request one online via the Photo Upload Application.

**Flames Cash:** A prepaid declining balance account which allows you to carry money in a safe and secure format and is accepted at Liberty University and at a variety of off-campus merchants. Flames Cash can be added during Financial Check-In, online, or at ID & Campus Services. When you dine on campus with Flames Cash, you always save 10-15%!

**BankMobile:** Liberty University uses the disbursement service offered by BankMobile Technologies for the distribution of student refunds, per diems and stipends. Once you are financially checked-in, you can select how you would like to receive your funds; check, your personal bank account, or a BankMobile Vibe account.

**Contact Us:** We are happy to assist you at (434) 582-7771, CampusServices@liberty.edu, or for more information visit liberty.edu/CampusServices.

Student Service Center

The Student Service Center houses the offices of Financial Aid, Student Accounts, and the Registrar. Our mission is to help our guests with any questions they may have and to guide as needed to the correct office for further assistance.

We will ensure that we understand your situation, research your situation, and provide accurate information in a timely manner.

The Student Service Center **Lobby** is open from 8:00 a.m. - 5:00 p.m. Monday, Wednesday through Friday. The Lobby is closed for Convocation on Wednesday and Friday from 10:30 a.m. - 11:45 a.m.

The Student Service **Call Center** is open 8:00 a.m. - 4:45 p.m. on Monday - Friday and closed for Convocation on Wednesday from 10:30 a.m. - 11:30 a.m.

If you have any questions regarding your academic account or student account, please visit the Student Service Center located at Green Hall in room 1869 or call our office at (434) 592-5100 or toll-free (888) 632-5551 for assistance.

The Student Service Center offers free notary services to students, faculty, and staff.

Additional resources and information are available online at http://www.liberty.edu/studentservicecenter.

Student Advocate Office

Director of Orientation and Retention: Jeremy Breaux

The Student Advocate Office (SAO) is a ‘one-stop’ office for answers to all your questions.

It is normal for college students to have questions about financial aid, housing, account holds, balances, personal issues and roommate conflicts. The Student Advocate Office serves as a liaison for students to other departments to help them get their questions answered.

Its primary focus is to help each resident student from their first day at Liberty to graduation – whether through problem solving, peer counseling, one-on-one appointments, financial aid guidance, scholarship assistance or just a helping hand and listening ear, we are here for you.

The Student Advocate Office is located in CASAS which is on the DeMoss Hall first floor. For more information call (434) 582-7200 or visit the website at http://www.liberty.edu/sao.

International Student Center

The C. Daniel Kim International Student Center (ISC) opened its doors in the spring of 2004 to meet the needs of the growing body of international students at Liberty University. The ISC now sponsors more than 50 events per year celebrating international students and their cultures and giving international students an opportunity to enjoy their experience in the U.S.

The International Student Center is the primary location for information and activities for current international students. International Student Advisors, the International Student Retention Specialist, the International Student Operations Coordinator and Office Manager, the International Student Operations Assistant and Health Insurance representative, and an embedded Student Accounts representative are all housed in the International Student Center. More information regarding the ISC and additional information for international students is provided at www.liberty.edu/international.

Liberty University Bookstore

Located at the entrance to Main Campus, the Liberty University Campus Bookstore is a two-story, 20,000 square foot, free standing brick facility that features a Barnes and Noble Café serving Starbucks® coffee and outdoor patio area. In addition to textbooks, the bookstore also sells leisure books, University apparel and more. For more information on the products and services available including hours of operation, access the webpage at http://liberty.bncollege.com/.

Career Center

The Career Center provides professional resources in career planning and employment services to Liberty University men and women, equipping them with the ability to obtain a position that will utilize their God-given talents to impact the world for Christ.
Our purpose is to facilitate Christ-centered, positive partnerships and engagement opportunities among students, alumni, faculty, staff and employers locally, nationally and worldwide.

We assist all students, and alumni with:

- Planning and implementing career objectives focusing on their development and identity formation through assessments, cover letter and resume review, and interview critiques.
- Identifying internship and post-graduate employment opportunities meeting their post graduate career goals.

We assist employers in:

- Establishing and maintaining a relationship with Liberty University and its various departments, students and Alumni.
- Meeting their staffing needs for internships and employment (both entry level and seasoned professionals) locally, nationally and worldwide.
- Organizing on-site, off-site and on-line introductions and informational sessions with the Liberty community.

Information Services
John Gauger
Chief Information Officer
Vice President of Analytics

IT HelpDesk
The IT HelpDesk assists students with a variety of computer problems free of charge by phone, remote assistance, online chat, or walk-in service. HelpDesk hours and other resources such as the Liberty University Knowledge Base (HelpDesk DIY) are published online at www.liberty.edu/helpdesk. The HelpDesk is located at Green Hall Room 1539 and DeMoss Hall 2414. To contact by phone, call (866) 447-2869; To contact by chat, visit www.liberty.edu/hdchat.

On-Campus Wireless Internet
Information Technology has implemented a campus-wide wireless network. This network allows students to access the internet and other network resources while in range of one of our many wireless access points.

Computer Labs
Computer labs are available for students, faculty, and staff to use in various locations including DeMoss Hall, Green Hall, the School of Music, and the Jerry Falwell Library. Over 1300 computers, including Macs and Windows-based computers are available.

Online Learning Platform
Liberty provides students with an online learning platform. The online learning platform serves a variety of purposes, allowing professors to make announcements, post assignments, and interact with students. Students will use the online learning platform to submit coursework, complete online tests, and interact with their classmates.

Administrative Software Application
Liberty uses an application called Banner to house all Liberty user account information. Banner is accessible to Liberty staff, faculty, alumni, and students and is used to manage account information such as Financial Aid, Student Accounts, etc. Students access Banner (ASIST) from the main Liberty website to register for courses, complete financial check-in, view academic records, and update personal information.

Technology Education Center
The Technology Education Center (TEC) provides IT-related certification testing for fields of expertise including Cisco®, Microsoft®, Oracle®, Kryterion and more. For more information on Training or Certification Testing, visit www.liberty.edu/TEC or contact by phone (434) 592-7820.

IT Marketplace
The IT Marketplace, Liberty’s Campus Technology Store, provides students, alumni, faculty, and staff with a variety of hardware and software options at discounted prices. Please check out our campus store location in DeMoss Hall 2414 or online at www.liberty.edu/ITMarketplace.

Mobile Applications
Liberty Today is a free application that keeps users connected to activities occurring online or around campus with modules for Blackboard, Flames Cash, Degree Completion Plan, Campus Maps, lab computer/laundry availability, and more. It also provides access to numerous Liberty focused media releases including Liberty News, Liberty TV Channel, Liberty Journal, Journey FM Radio, and others. It is currently available for Android and Apple devices Additional information, including how to download Liberty mobile applications, can be found at http://www.liberty.edu/LibertyToday.

MyLU Portal
The myLU portal is a customizable website that allows students to access a wide variety of Liberty information. It features widgets (small software programs) that display a specific piece of information such as Blackboard, Flames Cash, Liberty news, class schedule, Liberty announcements, financial aid information, and more. The portal can be located at http://mylu.liberty.edu.

Network Printing
Multiple network print stations are provided for students in a variety of locations on campus. A printer account is provided to every student and print costs are charged to their student account. Network printing is available from Liberty University computers as well as student-owned personal computers and mobile devices.

Online Web Presence
Liberty provides an official webpage that can be used to access all Liberty information and major services such as Webmail, Banner (ASIST), Blackboard, Official Announcements, University Calendar, and Financial Aid. Liberty’s official webpage can be viewed at https://www.liberty.edu.

Liberty University Student Health Center
Liberty University Student Health Center, located in the terrace level of Commons III, is a service of Central Virginia Family Physicians (CVFP), providing quality medical care and assisting students, faculty, and staff in maintaining and optimizing their health. Effective Fall 2016, Liberty University has partnered with nationally recognized CVFP-Medical Group to provide students with excellent medical and mental health services, health promotion, and preventive care. A $170 student health fee built into tuition and fees each semester will cover a wide variety of services in our Student Health Center.
Office hours are Monday – Thursday, 8:00 AM to 6:00 PM, and Friday 8:00 AM to 5:00 PM. To schedule an appointment, please call (434) 338-7774. Additional information is provided on the Health Services webpage.

**Liberty University Dining Services**

Liberty University Dining Services are offered at several locations throughout the campus. The Food Court at Reber-Thomas has 22 stations inside to choose from. From international cuisine to fresh pulled pork, you have full reign over customizing your meals here.

Other on campus dining locations include Montview Student Union, Tilley Student Center, Tinney Café, Dunkin Donuts, Baskin Robbins, Doc’s Diner, Bistro ’71, Hilltop Pizza, Founder’s Food Court, Simply to Go, and Cravings Food Truck.

Students residing on campus may select from a variety of meal plans and meal plan points which are added to the Flames Pass. Commuter students purchase meal plans and points on a semester basis. Many student meal plans can also be utilized at more than thirty off-campus dining locations.

To assist with special dietary needs, a registered dietician works alongside the culinary team to ensure compliance with health food standards, make dietary restriction accommodations, and to help facilitate general nutritional education with the students.

Additional information on meal plans, nutritional information, locations, hours of operation, and other services provided can be accessed at http://www.libertydining.com.

**Liberty University Postal Services**

The Liberty University Postal Service exists to serve all postal needs of the University’s students, staff and faculty. Offering domestic and international shipping options at a reduced rate than the general post office, Liberty University Postal Services is the best choice for all shipping and receiving needs.

The Liberty University Post Office is located in Green Hall Room 1846. To view the hours of operation, please visit see http://www.liberty.edu/index.cfm?PID=16230.

For more information related to Liberty University Postal Services, please see http://www.liberty.edu/postalservices.