

# ADMINISTRATION

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## Dean

The Dean of LUCOM is the Chief Academic and Administrative Officer of the College of Osteopathic Medicine and is delegated responsibility for all academic and administrative programs, clinical services, research initiatives and functions of the College. The Dean is the College's primary liaison to accreditation and governmental bodies, and the osteopathic profession. Senior Associate Deans closely assist the Dean in these internal and external roles. The Dean maintains an open door to students who may have concerns related to any aspect of the College and University. If, however, the concern falls within an area assigned to a Senior Associate Dean, the Senior Associate Dean should be aware of the situation prior to the student bringing it to the Dean.

## Associate Dean of Accreditation and Business Operations

The Associate Dean of Accreditation and Business Operations is an academic administrator, as well as a member of the faculty, whose primary role is to support the Dean of the College/School in providing exceptional leadership for curricular initiatives, strategic planning, program evaluation and development, and the management of administrative and financial affairs. Duties include coordinating the daily operations of the College/School and all matters necessary for the progress and management of the College/School. The Associate Dean also oversees numerous resources for the professional instruction of preceptors, continuing medical education needs, and external faculty resources.

## Associate Dean of Academic Affairs and Curriculum

The Associate Dean of Academic Affairs and Curriculum oversees the administrative activities of the Office of Medical Education, including personnel management. Serves as primary lead contact for the administrative functions of the Office of Medical Education. Assists the Dean and other administrators at the College in identification and modification of curriculum needs, testing, data analytics, remediation, and helps implement LUCOM study resources.

## Associate Dean for Clinical Affairs and GME

The Associate Dean for Clinical Affairs and GME in conjunction with the Office of Clinical Education, is responsible for identification of core rotation sites in the OMS-III curriculum as well as OMS-IV rotations in specialty education. Department further identifies core rotation sites consistent with our distributive model and assignment of OMS-III training experiences at these locations.

## Assistant Dean for Admissions and Student Life

The Assistant Dean for Admissions and Student Life is responsible for the management and development of the following areas: student support services (e.g., student orientation, professional development, student personnel records, housing, liaison for mental health support, student government, clubs, and special events), and admissions.

## LUCOM Director for Institutional Research and Scholarship

The LUCOM Director for Institutional Research and Scholarship in conjunction with staff, is responsible for the general oversight and administration of the research mission of the College. The Director works closely with faculty and chairs to identify, facilitate, and promote research and scholarship opportunities for students both within the curriculum and as extracurricular experiences. All matters relating to research and scholarship should be directed to this office and reported up to Senior Leadership, Senior Associate Deans for Academic and Clinical Affairs